



**About Muskerry Golf Club**

Muskerry Golf Club, A MacKenzie designed Golf Course, is a private members club located just northwest of Cork City. It is an 18-hole, par 71, 6,400 yard parkland golf course, with two loops of 9-holes. It also has an additional 2 holes that form a different course along with 2 putting greens and 2 short game areas. It has a driving range and clubhouse. It celebrated its centenary in 2007 and there is an active membership across all age groups.

The club regularly holds prestigious events.

Due to the retirement of the current Course Superintendent the Club is now looking to recruit an experienced replacement.

The six-person greenkeeping team comprises: Head greenkeeper, Deputy head greenkeeper and four Assistant greenkeepers one of which is Part time. The team operates on a rota basis to ensure seven-day maintenance of the golf course.

**Job Description**

Job Title :	Head Greenkeeper	Duration of Post:	Full Time 5-year contract
Reporting to:	Secretary/Manager	Working Hours:	Annualised
		Start Date:	06/09/2021

**Main Purpose of Role**

Reporting to the Secretary Manager, the Head Greenkeeper is entrusted with overseeing the day-to-day maintenance and operations of the golf course and course maintenance team. You will be responsible for implementing the agronomic plan for the course according to set guidelines. He or She will be required to carry out ground maintenance duties as directed, ensuring that the course, practice areas and club grounds are at all times presented in the best possible condition.

### **Key Duties and Responsibilities**

- Plan, monitor, evaluate and manage golf course maintenance in accordance with Muskerry Golf Club Guidelines for Standards and Presentation.
- Plan all maintenance work, applying his or her agronomic and administrative expertise to achieve the objectives set out in the agronomic program.
- Keep accurate and complete records on the IT system in place in the Club.
- Communicate regularly with the team to discuss activities, goals, plans and member/golfer input.
- Manage the use of resources for the implementation of the agronomic plan.
- Oversee the scheduling and routing of personnel and equipment to accomplish the work identified in the agronomic plan and identify and report on weekly task lists.
- The Head Greenkeeper will inspect the golf course and related areas daily to evaluate how well management standards are being achieved and communicate any issues to the Secretary Manager.
- Manage and maintain a healthy and safe workplace in accordance with the Club's guidelines.
- Train equipment operators on the operation and care of mowing and other equipment.
- Supervise chemical and fertilizer applications and/or operate and calibrate pesticide and fertilizer application equipment.
- Supervise and participate in the operation and maintenance of pumps, and in the maintenance of irrigation and drainage systems.
- Manage the performance of the team by identifying training and development needs.
- Liaise and work closely with the Course and Lands Chairman and attend any scheduled Course Committee meetings

Day to Day operations to include:

- Cutting all playing surfaces, changing holes, moving markers, raking bunkers and spraying for weeds to ensure that the course is at all times presented in the best possible condition.
- Construction, aeration and turfing work/duties.
- Irrigation system maintenance.
- To operate grass cutting machinery safely and effectively, care and maintenance of machinery and the reporting of loss or damage to Secretary manager according to the clubs policy and procedure.
- Ensure the efficient and effective operation and safe handling of all machinery and equipment following the clubs policy and procedure.
- Undertake ad-hoc projects and assignments as required.
- To work with the Health & Safety committee to ensure a safe workplace for all staff.

- Ensure the efficient and effective operation and safe handling of all chemicals.
- Operate within a defined budget and reconcile all orders/delivery dockets/invoices
- Co-operate with the introduction of new technology including time management systems
- Any other duties that may be required.

**Person Specification**

This section details the attributes e.g. skills, knowledge/qualifications and competencies which are required in order to undertake the full remit of this post.

<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Means of Assessment</b>
Education & Qualifications	A minimum FETAC Level 6, equivalent or higher in a relevant qualification with evidence of continuing professional development	Relevant chainsaw certificates PA1, 2 & 6 Spraying Certificates First aid at work	CV and interview
Experience & Knowledge	A minimum of 5 years' experience in the green keeping industry	Time served in a leadership role.	CV and interview
Competencies & Skills	Effective communication skills Ability to work on own or within a team Attention to detail		CV, interview and references
Other Attributes/Abilities	To support the organisational values and behaviours by being Authentic, Responsible, Open, Passionate and Enterprising		Interview

**Essential Criteria** – requirements without which a candidate would not be able to undertake the full remit of the role. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the short listing stage.

**Desirable Criteria** – requirements which would be useful for the candidate to hold. When short listing, these criteria will be considered when more than one applicant meets the essential requirements.

### **Obligations as an Employee**

- You have a duty to carry out your work in a safe manner in order not to endanger yourself or anyone else by your acts or omissions.
- You are required to comply with the clubs health and safety policy as it relates to your work activities, and to take appropriate action in case of an emergency.
- You have a responsibility to promote high levels of customer service within your own area of work.
- You should be adaptable to change, and be willing to acquire new skills and knowledge as applicable to the needs of the role.

### **Contact Details**

A competitive package will be structured based on experience and a full job description is available by request. Applications by email only to The Secretary/Manager: [manager@muskerrygolfclub.com](mailto:manager@muskerrygolfclub.com)

Muskerry Golf Club is an equal opportunity employer.

Closing date for applications is Thursday the 11<sup>th</sup> of June @ 5pm.